

Harrisburg Public Library District
Board of Trustees Meeting Minutes
February 24, 2021

The regular meeting of the Board of Trustees of the Harrisburg Public Library District was called to order at 5:03pm by President Joe Ewing. In attendance were Trustees Lynda Clemmons, Sally Wofford, Denise Drue, Kelly Phelps, Janet Jones (via Facetime), President Joe Ewing and Director Krystal Gulley.

Consent Agenda: Sally Wofford made a motion to approve both October 2020 and January 2021 consent agendas as presented. The motion carried with a unanimous roll call vote.

Trustee Lynda Clemmons announced the passing of James Ubel. He was a founder of the Shawnee Library System and a supporter of this library.

President: Nothing to report at this time.

Correspondence, Communication and Public Comments:

Statements of Economic Interest are due to the County Clerk office. They were completed by all of those present.

Employee Compliment: Library staff have been recently recognized three customers with complimentary notes and even cash donation that was applied to Special Reserve.

Committee Reports

Finance: Marie Bauman CD was recently cashed that will be for art supplies and books.

Personnel: No new business to report.

Policy: Homeless or Displaced Resident policy again discussed and updated. New policy will be placed in manual.

Building and Grounds: Extensive discussion was made about the recent leaking of the roof. The necessary repairs have been made by the contractor Wes Ratliff.

Director's Report: Auditors responded that the recent audit revealed no journal entries. eRate Form 471 has been completed for the upcoming year. Krystal has completed the Interlibrary Loan Survey. Snow removal has been contracted with Brendon Street. Back to Books have been ordered. The downstairs painting has been completed. Friends of the Library and fund driving was discussed.

A motion to adjourn was made by Trustee Phelps at 5:56pm.

Respectfully submitted by Trustee Kelly Phelps.