

Harrisburg Public Library District
Board of Trustees Meeting Minutes
September 18, 2019

The regular meeting of the Board of Trustees of the Harrisburg Public Library District was called to order by President Joe Ewing at 5:00 pm. In attendance were Trustees, Tammi Jackson, Lynda Clemmons, Sally Wofford, Janet Jones, Gary Jones, Kelly Phelps and Director Krystal Gulley.

Consent Agenda: A motion was made to accept last month's minutes/consent agenda as presented. The motion carried unanimously on a roll call vote.

President:

President, Joe Ewing started the meeting. A discussion was held about the Christmas House Tour. Committees were then called upon to provide their annual committee reports.

Committee Reports

Christmas House Tour-The Christmas House Tour was discussed and will occur on December 7, 2019. Currently, Lisa Lyon, Charlotte Mathis, Melonie Motsinger, Becky Barnhill, and Scott Stout have committed to participating in the house tour. The houses will require two workers per house. Lynda Clemmons will make sure there are workers available for each house on the tour. Tammi Jackson and Kelly Phelps will put up the signs for the tour and take them down. A discussion was held about different ways to publicize the tour.

Finance Committee - A discussion about employee raises was held. A motion was made by Lynda Clemmons to give all employees a 5% raise. The motion passed on a unanimous roll call vote. The proposed budget was discussed. There was approximately \$21,000.00 left from the current budget which will go to the special reserve. Janet Jones made a motion to accept the budget as proposed. The Budget and Appropriations Ordinance 19/20-1 passed after a unanimous roll call vote.

Building Committee

- The roof work is still pending and is expected to begin in the two weeks after the meeting.
- **Personal Committee** Tammi Jackson gave the personnel committee report. Lisa Jones was hired on a full-time basis. A motion was made to provide part time IMRF employees sick time by Janet Jones. After a unanimous vote a sick time policy was passed for part time IMRF employees.

Director's Report

- The Art Reception had 62 attendees. The Indian Tribe program had 58 attendees.
- The new website was discussed and explored.
- The Burbio app was discussed
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A motion was made by Trustee Wofford to adjourn at 6:06.

Respectfully submitted by Trustee Tammi Jackson, Sec.