

Harrisburg Public Library District - Board of Trustees Meeting Minutes
July 21, 2021

The regular meeting of the Board of Trustees of the Harrisburg Public Library District was called to order by Lynda Clemmons, President at 4:59 pm. Those in attendance were Trustees Lynda Clemmons, Denise Drue, Tammi Jackson, Kelly Phelps, Sally Wofford, Director Krystal Gulley, and Guest Bob DeVillez

Lynda thanked Kelly Phelps for leading the previous meeting and formally welcomed Bob DeVillez.

Consent Agenda:

There was a brief discussion about the remaining FY2021 funds before Sally Wofford made a motion to accept last month's Consent Agenda as presented. Motion carried unanimously via roll call vote.

President's Report:

Lynda Clemmons congratulated Krystal and Emily on the success of the summer activities and encouraged everyone to review the monthly newsletter, *The Monthly Bookmark*.

Correspondence, Communications, and Public Comments:

Lynda also notified the board that on Monday, September 27 at 7pm, the library will host Jeff Lyon and 24 juried artists as their paintings from Camp Ondessonk will be put on display. Per Lynda, Jeff estimates that paintings should begin to arrive at approximately 4:30. SIC will help promote this event via social media and will provide 'panels' to help display paintings as needed. Mr. DeNeal will also advertise this event in the Daily Register. Volunteers will be sought from Brown Bag participants.

Committee Reports:

Finance – The \$411,00 levy amount is tentative until we receive real numbers from the State. The next raise for employees will occur January 2022 as salaries increase by \$1.00.

Personnel – Krystal notified the board that 2 employees, Makenzie Hungate and Lisa Johnson, will resign soon. Discussion about Makenzie continuing to complete some of her media related duties via remote status and paying her either by the hour or by projects completed.

Policy – No report

Building and Grounds – Krystal reported that water was discovered pouring in around some windows during a recent rainstorm. Wes checked the roof and provided drone pictures which indicated there are significant cracks (pictures were shared with board trustees). Greg Elam will be contacted to take a look at various areas of the roofing.

Director's Report:

***The Per Capita grant received approximately \$3000 than requested.

***Regarding the upcoming wage increase and replacing 2 employees, there was discussion about

- Will our salaries attract the right type of person who has a heart for this job,
- Should there be some sort of incremental pay increase when new employees are hired (30, 60, or 90 days),
- Are our salaries on par with other libraries in the area.

***Lynda Clemmons made a formal motion to appoint Bob DeVillez to the board, replacing Joe Ewing. Motion carried unanimously via roll call vote.

***As numbers for Covid continue to fluctuate, the guidelines for wearing masks were discussed again. It was pointed out that the summer reading program would end in 2 days, Friday, July 23, and less patrons are anticipated for the month of August. For now, the current mask guidelines will remain intact unless changes are mandated by the State of Illinois, Egyptian Health Department, or the Center for Disease Control.

***Other discussion - SIC has inquired about using the library to teach GED classes on Saturdays and Little Free Libraries or variations could be used to provide food or informational pamphlets.

Tammi Jackson made a motion to adjourn at 6:09pm

Respectfully submitted by Trustee Leah Denise Drue, Secretary