

The regular meeting of the Board of Trustees of the Harrisburg Public Library District was called to order by Lynda Clemmons, President at 4:58 pm. In attendance were President Lynda Clemmons along with trustees Bob DeVillez, Denise Drue, Kelly Phelps, and Sally Wofford as well as Library Director, Krystal Gulley. David Berry was also in attendance.

Consent Agenda:

***Sally Wofford made a motion to accept the Consent Agenda as presented. Motion carried unanimously via roll call vote. A motion was also made to accept December minutes. This motioned carried unanimously as well.

President's Report:

***Thank you to Krystal for the policy manual updates.

***There will be an art exhibit on Sunday, April 24 from 2-4pm. Thank you to Bob for hanging and labeling the current exhibit. We can expect to have another in June and July

***Please read about various committees in the policy manual on page 7 and be prepared to share your choice during the April meeting.

Correspondence – None

Committee Reports:

Finance – No Report

Personnel – No Report

Policy – No Report

Building and Grounds – Discussed the increasing price of snow removal and suggested seeking someone more economical for next fiscal year.

Director's Reports

***Members voted to appoint David Berry to fill a board trustee vacancy. Sally Wofford made a motion to accept his nomination to fill the position. The motion carried unanimously.

***The special reserve CD will mature March 25. Currently, SIU Credit Union has the best rates. After much discussion, it was determined that Sally would make a few calls about the FDIC limit, and she along with Lynda, will take care of moving the CD from Peoples Bank to SIU Credit Union. A motion was made by Denise Drue to move the CD and utilize the 18-month rate. This motion carried unanimously via roll vote.

Amended as follows via email April 1, 2022: *We discussed the Special Reserve CD at our last meeting. There was some discussion about the amount being placed in one account. We thought the limit might be \$250,000. Sally has since spoken with Liz Miles at People's Bank, and the library's money at the bank in all of our accounts is covered up to \$900,000 via "pledged securities." This means that it is financially safe to leave the money in one CD. Also, at the last meeting, we had been quoted the best rate from SIU Credit Union; however, after Sally spoke with Liz Miles, Liz said People's Bank would be happy to match the amount SIU Credit Union had quoted. This means we can simply leave the money at People's safe and sound.*

***An updated copy of Banking Ordinance 21/22-3 was submitted to the board for approval as it was last updated in 2017. Sally Wofford made a motion to accept and it carried unanimously.

***The weapon's policy was reviewed; however, no changes were made.

***The unattended children's policy was also reviewed. Due to a few changes, a motion was made by Sally Wofford to accept these changes. The motion carried unanimously.

***The copy machine is in desperate need of being replaced particularly since parts are no longer available. After a brief discussion, a motion was made by Denise Drue to allow Krystal to purchase a copy machine as soon as possible, especially since the money is already in the budget and the copier is essential to the day-to-day operations of the library. This motion carried unanimously via roll call vote.

Sally Wofford made a motion to adjourn at approximately 6:03pm. Respectfully submitted by
Trustee Leah Denise Drue, Secretary