

## Harrisburg Public Library District – Board of Trustees Meeting Minutes

August 17, 2022

The regular meeting of the Board of Trustees of the Harrisburg Public Library District was called to order at 5:00 p.m. by President Kelly Phelps. In attendance were President Kelly Phelps, trustees David Berry, Bob DeVillez, Janet Jones, Sally Wofford and Library Director, Krystal Gulley. Also in attendance was prospective board member, Stephanie Susie. Denise Drue was absent.

### **Consent Agenda:**

Sally Wofford made a motion to accept the Consent Agenda as presented with a second from Janet Jones. The motion was passed via a roll call vote.

### **President's Report:**

Since Lynda Clemmons has moved to California, Kelly Phelps is now the President. She expressed her willingness to serve and commented on Lynda's going-away reception. There was a wonderful turn-out and the reception could not have been better.

### **Correspondence:**

None

### **Committee Reports:**

Finance – None

Personnel – None

Policy – None

Building and Grounds - None

### **Director's Report:**

- There will be a Budget & Appropriation hearing next month. The documents are ready and the notice will run in the paper on the 24<sup>th</sup>. We will vote on this at the September meeting. The numbers on the documents that the board members received are just estimates, and may change before the September meeting.
- Everything that is needed for the IMRF Audit has been submitted. Krystal will give us the results of the audit when she has it back.
- The IPLAR is complete other than the Secretary's Audit. This audit requires two board members to go over the FY22 minutes and determine if there are any errors. Janet Jones and Kelly Phelps volunteered to do this.
- The Girl Scout Council of Southern Illinois would like to use the Gregg Room for their troop leader meetings each month. They would like to meet on the first Tuesday of the month. Sally made a motion to allow this request and Kelly seconded the motion. The motion carried.
- This year the Homecoming Parade will be on Thursday, September 22. Krystal made a request that the library be closed for the afternoon hours of the parade so all the staff could participate in the parade. David made a motion to approved this request and Bob seconded the motion. The motion carried.

- The summer reading program came to an end on July 22. (See the written report for more information).
- Krystal also commented on the reception for Lynda.
- Nina Brown volunteered for Lawyer in the Library in July and Kelly Ray Phelps will be the volunteer lawyer in August. Krystal Tison will hold a session in September, and Amanda Moore will participate in October.
- Kacy Lapington's Brown Bags had an audience of 35. David Berry will review this month for Brown Bag and Books. Janet Jones and Susan Wygant will switch months, so Susan will review in September and Janet in October. Krystal volunteered to be in charge of Brown Bag and Books for the upcoming year, since Lynda has resigned from the board.
- 36 people participated in the blood drive.
- The next art show will be an exhibit of nature photography by Grant Twiss.

**New Business:**

- A personnel issue was discussed.
- Krystal wants to try to get together a series of "crash courses" to be offered to the public. Some suggestions were: the stock market, essential oils, or a program by botanist John Schwegman. Krystal asked the board to try to think of topics and people to present.

Since there was no other business, Janet Jones made a motion to adjourn the meeting at 6:05. Bob Devillez seconded the motion and all approved.

Submitted by Janet Jones, Trustee