

Harrisburg Public Library District – Board of Trustees Minutes

February 15, 2023

The regular meeting of the Board of Trustees of the Harrisburg Public Library District was called to order by President Kelly Phelps at 5:00pm. In attendance were President Kelly Phelps and trustees Sally Wofford, Stephanie Susie, David Berry and Bob DeVillez and Director Krystal Gulley. Trustees Leah Denise Drue and Janet Jones were both present via Zoom.

Consent Agenda:

David Berry made a motion to accept last month's consent agenda as presented. Motion carried unanimously with a roll call vote.

President's Report:

President Kelly Phelps discussed the reports submitted by librarians Krystal Gulley, Emily Bergman and staff Lisa Johnson and complimented them on their outreach efforts.

The Art Committee has a closing reception for Tabitha Tripp's work 2-26-23.

Upcoming local election April 4, 2023 will include Library Trustee positions. Candidates discussed.

Correspondence, Communications, and Public Comments: Krystal shared a winter themed card that complimented the library on it's "fun, safe and inclusive" environment. This was from the mother of a family that frequents the library.

Committee Reports:

Finance: Pay scale tables have been developed for the positions at this library.

Personnel: Robert states that the Personnel Committee is behind on reviewing Krystal's performance as Library Director. He and Leah Denise Drue are seeking a guideline for that review. Krystal is working on the reviews of all the other employees.

Policy: No report

Building and Grounds: The door to the outside storage building needs repair and all agree that she should get some bids on the job. One toilet in the downstairs women's restroom is broken and the plumber we usually use has not been responsive to Krystal's calls. Plan to reach out to other plumbers for repair options.

Director's Report:

Krysta Gulley, Director, announced that the Little Free Library was repaired. She discussed the letter to the City of Harrisburg Council that was sent earlier this month. We have had no response to this letter yet. The City Council will be holding their meeting at this library 3-2-23, so it is possible that it may be discussed then. ERate form is complete. Krystal has renewed her OMA training. She is exploring some options to improve the Story Walk displays at the Harrisburg District Park. She is discussing the project with U of I Extension and Ameren as well as Harrisburg Park District staff. She noticed that our Bank of

America credit card had accrued some cash back rewards. She requested the rewards in a check and will deposit into the Special Reserve for the Building Fund.

Sally Wofford made a motion at 5:49 to adjourn meeting.

Respectfully submitted by Kelly Phelps, President.