

Harrisburg Public Library District – Board of Trustees Minutes
April 19, 2023

The regular meeting of the Board of Trustees of the Harrisburg Public Library District was called to order by President Kelly Phelps at 5:02 pm. In attendance were President Kelly Phelps and Trustees David Berry, Bob DeVillez, Janet Jones, Sally Wofford and Director Krystal Gulley. Absent were Stephanie Susie and Denise Drue.

Consent Agenda:

David Berry made a motion to accept last month's consent agenda with Bob DeVillez seconding the motion. The motion carried unanimously via roll call vote.

President's Report:

President Kelly discussed the April election. She congratulated Bob DeVillez and David Berry on their reelection. She has been in contact with Stephanie Susie; Stephanie was such an asset to the Library and is devastated with her loss. She will continue to be on the Art Council, but may not continue with the children's art program, the house tour and all the other things that she did for the library. Kelly also reached out to Emily Sumner to welcome her to the Board and invite her to this meeting.

Kelly, Krystal and other board members will be attending the ILA Zoom meeting in May. This program will be about running an efficient board meeting.

Kelly also discussed the Illinois House Bill 2789. This is the Right to Read Act. The bill is now in the Senate, and, hopefully, will be passed soon. Kelly contacted Dale Fowler by Facebook and asked him to support this bill. Krystal will compose a letter to him to ask for his support and all board members will sign it. 4/24/2023 is Right to Read Day.

Krystal also commented on all of the programs going on at the Library. Kelly made the comment that the Library is "on all cylinders".

She brought up Lisa's book club. Lisa had made the comment that she would pay for books for the Teens so that they could all have copies of the books being read. Lisa obviously should not use her own money; Krystal has some funds that will be available, and some board members offered to pitch in.

Correspondence: None

Committee Reports:

Finance – None

Personnel – None

Policy - None

Building and Grounds - There will be a Library walkthrough next month. The downstairs toilet is fixed but the door is not fixed. Marvin Hardin has been working outside and has the grounds looking nice.

Director's Report:

- Effective January 1, 2024, the Paid Leave for All Workers Act will go into effect. This new policy will affect our current vacation policy, so the Policy Committee will meet in the future to discuss the changes that need to be made.
- Krystal has been in contact with the Construction teacher from HHS. She thinks that her class will be able to make the needed Story Walk posts at a cost of a little over \$2300.00.
- The Decennial Committee was discussed. A tentative date of May 23 was scheduled for the first meeting. Janet will contact Scott Bevis and Krystal will contact Ron Fearheiley to see if that date works for them. All of the Trustees are required to attend. The meeting will begin at 5:00 p.m.
- The Board needs to revisit the insurance policy, which affects the four full time employees.
- The Finance Committee will meet on May 23 after the Decennial Committee meeting.
- There was a long discussion about the outstanding fines. Krystal would like to set some new parameters these fines. If the fines belong to a juvenile who has not used the library, she would like to waive them regardless of cost before deleting the card. She may raise the amount for adults from \$20 to \$40. Also, if an adult patron has not been in the Library for 10 years, she would like to waive the fines and delete the card. Janet made a motion to accept Krystal's proposal and David seconded the proposal. The motion passed.
- The cost of the new chairs for the sitting area were discussed. Janet made a motion to purchase 5 Serene Lounge Chairs in Antimicrobial Vinyl for \$398 per chair. Bob seconded the motion and the motion carried.

The motion to adjourn the meeting was made by Janet at 6:00 p.m. Sally seconded the motion and the motion carried.

Submitted by Trustee Janet Jones