

Harrisburg Public Library District – Board of Trustees Minutes

November 17, 2021

The regular meeting of the Board of Trustees of the Harrisburg Public Library District was called to order by President Lynda Clemmons at 5:02pm. In attendance were President Lynda Clemmons, Director Krysta Gulley and trustees Kelly Phelps, Sally Wofford and Bob DeVillez.

Consent Agenda:

Sally Wofford made a motion to accept last month's consent agenda and minutes as written. Motion carried unanimously with a roll call vote.

President's Report:

Lynda Clemmons complimented library employee Sherry on her White Table display. The last Brown Bags and Books drew a good crowd of 15 for Judy Winkler's review. Lynda asked for any ideas to improve the Brown Bags and Books program and discussed bringing food back to the program. Lynda reminded everyone of the upcoming Star Party 11-22-21 to introduce the telescope and the Art Reception 12-12-21. Also advised everyone that there will be a documentary shown 12-1-21 at 5pm on the Poshards' 39 Marches for Peace in 2020. She encouraged all to attend.

She asked what is being done to enforce the mask mandate as there seem to be many patrons in the library without masks.

Correspondence, Communications, and Public Comments: None to discuss.

Committee Reports:

Finance: No report

Personnel: No report

Policy: No report

Building and Grounds: No report

Director's Report:

Krystal discussed the Levy Ordinance and Sally Wofford made a motion to pass Levy Ordinance 21/22-2. Bob DeVillez second the motion and it passed unanimously with a roll call vote.

Sally Wofford made a motion to give all library employees a year end bonus based on a sum average weekly pay. Bob DeVillez second the motion and it passed unanimously with a roll call vote.

Krystal presented an estimate from Electrical Specialists to change all of the outside lights to LED including new ballasts and timer. This estimate was for \$2,137.50. Kelly Phelps made a motion to accept this estimate and proceed with the project. Sally Wofford second the motion and it passed unanimously with a roll call vote.

Per capita chapters were reviewed. Plans are made to look ahead at major expenses for budgeting purposes. Upcoming plans to have a Staff Training Day to meet some of the requirements. Illinois Library Presents has sent their agreement.

Krystal would like to purchase book bags that can be purchased by patrons. The idea was presented to allow patrons to select books from the bookstore to fill their bag once purchased.

Meeting was adjourned at 5:48pm.

Respectfully submitted by Trustee Kelly Phelps.