

Harrisburg Public Library District - Board of Trustees Meeting Minutes
January 18, 2023

The regular meeting of the Board of Trustees of the Harrisburg Public Library District was called to order by Kelly Phelps, President at 6:00pm. In attendance were Trustees David Berry, Bob DeVillez, Denise Drue, Janet Jones, Stephanie Susie, Sally Wofford and Library Director, Krystal Gulley.

Consent Agenda:

***Denise Drue made a motion to accept the Consent Agenda as presented including the November minutes and December 28 special meeting minutes. The motion received a second from David Berry and carried unanimously via roll call vote.

President's Report:

***Kudos to Lisa for continually striving to find innovate ways to target our teenage users. She has been collaborating with Emily and recently did a survey which revealed that kids are concerned about transportation to the library. Krystal shared that school buses will drop students at the library and will make sure to emphasize this. There are numerous events scheduled throughout each month but sometimes there are no participants. This led to further discussion about other ways to increase youth participation including connecting with the SIC gaming program.

Correspondence – The library received a thank you letter from Peter Fletcher.

Committee Reports:

*****Finance** – The finance committee needs to meet to review salary schedules as well as the Per Capita Schedule and continue discussion on insurance.

*****Personnel** – The personnel committee, Bob DeVillez & Denise Drue, need to choose a method to evaluate Krystal sometime in the Spring.

*****Policy** – There was much discussion about the creation of the new Programming and Outreach Policy which includes the ALA *Library Bill of Rights*. Sally Wofford expressed concern about the use of the word 'Sponsorship'. A motion was made by Janet Jones to accept the new policy with a second from David Berry. Everyone voted to accept the motion; however, Denise Drue abstained due to being absent from the previous meeting.

*****Building and Grounds** – The lights in the parking lot are not operating quite right.

Director's Reports

***Krystal has the Per Capita report almost done which is due at the end of January. We meet the majority of the standards but there is always room for improvement particularly in the area of long range/strategic planning.

***There was an emergency meeting December 28 to discuss possible use of the monies generated by the City of Harrisburg. A letter to city officials will be drafted seeking a meeting to discuss possible use of said monies by the library.

***The Love Your Library program will begin in the month of February.

***Through a chance encounter with a member of the Elks, the library will embark to collaborate with them on a program that specifically targets our Homeless population. Some ideas discussed included working with a local laundromat to pay for laundry services as well as identifying agencies to assist with housing, securing ID's, employment, etc.

***Congratulations to Krystal for being asked by Anna Yackle, IHLS, to serve on a committee targeting new online trustee web portal.

***The Little Free Library was damaged but is now being fixed.

***Kudos to Lisa and Evan for all their efforts in getting Collections in shape.

***Janet Jones shared that there are 4 houses now committed to the house tours and the bookmarks for the April 26 Celebrity Readers have been ordered.

Motion to adjourn at 6:27pm by Janet Jones with a second by Denise Drue.

Respectfully submitted by Trustee Leah Denise Drue, Secretary.

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