

Harrisburg Public Library District - Board of Trustees Meeting Minutes
June 15, 2022

The regular meeting of the Board of Trustees of the Harrisburg Public Library District was called to order by Lynda Clemmons, President at 5:00 pm. In attendance were President Lynda Clemmons along with trustees David Berry, Denise Drue, Janet Jones, Kelly Phelps, Sally Wofford and Library Director, Krystal Gulley. Bob DeVillez was absent.

Consent Agenda:

***Kelly Phelps made a motion to accept the Consent Agenda as presented with a second from Sally Wofford. Motion carried unanimously via roll call vote.

President's Report:

***The library was featured on the front page of the Daily Register the evening of June 15.

***A huge thank you to Bob and David for hanging the current art display.

***All staff reports are great; however we still struggle with attendance at some of the YA programs.

***Peter Fletcher, classical guitarist, will be here November 3. SIC will co-sponsor this event with us.

Denise Drue made a motion for payment to Mr. Fletcher with a second by David Berry. Motion carried unanimously via roll call vote.

Correspondence – None

Committee Reports:

*****Finance** – Sally Wofford made a motion for minutes from prior meetings to reflect that Certificate of Deposit (CDs) over \$250,000, currently held at Peoples Bank, are officially identified as Pledged Securities. Denise Drue provided a second and the motion carried unanimously. The finance committee met to discuss the proposed tentative FY2023 budget. Krystal provided salary hand-outs as increases in the minimum wage, and in other areas, have impacted the budget which has obviously led to a need to decrease spending in other line items. There was also a brief discussion about Friends of the Library possibly incurring some costs as a means to off-set budget increases. Sally Wofford made a motion to accept the tentative FY2023 budget. Kelly Phelps provided a second and the motion carried unanimously.

*****Personnel** – None

*****Policy** – None

*****Building and Grounds** – None

Director's Reports

***Krystal provided a brief update of a child injured during a library event.

***Building & Maintenance Ordinance 21/22-04 and Meeting Day Ordinance 21/22-05 were each up for renewal. Sally Wofford made a motion to accept each ordinance with a second from Denise Drue. Each carried unanimously.

***There are not any closed session minutes to review.

***The IMRF & Social Security CDs at Peoples Bank are both up for renewal and will mature July 3rd. Denise Drue made a motion that Sally Wofford seek out the best rate and terms after July 3rd for each CD. David Berry provided a second and the motion carried unanimously.

***Policy reviews this month included (1) Performance Evaluations, (2) Personnel Records, and (3) Professional Dues.

***Krystal also noted that the door to the outside building will not close all the way.

Motion to adjourn by Janet Jones at 6:05pm with a second by David Berry.

Respectfully submitted by Trustee Leah Denise Drue, Secretary.