

Harrisburg Public Library District - Board of Trustees Meeting Minutes  
April 20, 2022

The regular meeting of the Board of Trustees of the Harrisburg Public Library District was called to order by Lynda Clemmons, President at 5:00 pm. In attendance were President Lynda Clemmons along with trustees David Berry, Bob DeVillez, Denise Drue, Janet Jones, Kelly Phelps, and Sally Wofford as well as Library Director, Krystal Gulley.

**Consent Agenda:**

\*\*\*Sally Wofford made a motion to accept the Consent Agenda as presented. Motion carried unanimously via roll call vote.

**President's Report:**

- \*\*\*Congratulations to Emily and her nomination.
- \*\*\*Reminder-Art reception is Sunday, April 24 from 2-4 pm.
- \*\*\*Please be prepared for committee choices in May.
- \*\*\*A huge thank you to Sally for securing a better rate for our CD at People's Bank.
- \*\*\*Krystal shared that we have received a FOIA request.

**Correspondence** – Sherry received a card thanking her for assisting someone with their genealogy search.

**Committee Reports:**

- \*\*\***Finance** – No Report
- \*\*\***Personnel** – No Report
- \*\*\***Policy** – No Report
- \*\*\***Building and Grounds** – While doing routine maintenance, Fowler Heating & Cooling discovered problems with heating/air conditioning Unit 4. There were plans to replace Unit 4 in 2020 but unforeseen problems with Units 1, 2, & 3 caused a delay. Motion made by Denise Drue to accept their proposal at 92% to replace Units 4 & 5 with Sally Wofford providing a second. Motion carried unanimously via roll call vote. A motion was also made by Sally Wofford to renew our maintenance contract with Fowler with a second by Lynda Clemmons. This motion also carried unanimously via roll call vote.

**Director's Reports**

- \*\*\*The Alzheimer's Association as well as the Tri-State Alliance have requested to utilize the conference room for meetings. Both are not-for-profit organizations.
- \*\*\*Bloodborne Pathogens policy was reviewed. Motion was made by Denise Drue to include statement on page 18 with a second by Sally Wofford. All members voted in favor of this motion. Further discussion addressed (1) differences between employees versus patron claims as well as (2) do we need an accident policy independent of the workman's comp policy? Krystal will follow-up with insurance company for clarification.
- \*\*\*Our signage regarding weapons is acceptable.
- \*\*\*Krystal is continually working to update the maintenance binder to include very detailed drawings and notes. This is required by the Illinois Public Library Standards.
- \*\*\*The Friends of the Library recently met and provided the library with a generous donation.

Motion to adjourn by Janet Jones at 5:53pm with a second by Sally Wofford.  
Respectfully submitted by Trustee Leah Denise Drue, Secretary