

Harrisburg Public Library District

Board of Trustees

April 16, 2025

The Harrisburg District Library Board of Trustees monthly meeting was called to order April 16, 2025 at 4:58 pm by vice-president Kelly Phelps. Those in attendance were Kelly Phelps, Bob DeVillez, Sally Wofford, Emily Sumner, Emily Bergman, and David Berry.

Consent Agenda was approved with 2 corrections to the minutes.

Comments were made about the fun library birthday party. Examples of the book markers creations and pictures of the contest winners were shown. There was also discussion about the Web class for trustees regarding social media and free speech.

Because of the political climate, concern was expressed regarding a cut in federal funding. The consensus was that we could have problems in the future but not as of yet. The Illinois Heartland Library System does not get funds from the federal government but we could be affected indirectly.

The Dungeons and Dragons program went well.

We have a CD at Banterra Bank which matures on 4/29/2025. We will have ten days to renew.

Friends of the Library reported they had recently raised \$1,075. A donation of \$2,000 from the Friends was donated to the library. We discussed having a book sale for a Friends of the Library fund raiser. This would involve book donations and the sale taking place in the Barnes Conference Room. We also discussed moving the Free Book Library to the free space on the square. The current location has had the doors of the "library" torn off more than once. Hopefully, having a new more public location will dissuade the vandals.

The Chamber of Commerce luncheon will be hosted by the library. The meal will be billed to the Chamber. We may consider hosting on an annual basis.

New display cases in the park will be installed for the Story Walk Party in the Park. The pages of the story will be displayed in the cases along the path.

Linda, an employee of the library, quit on April 5th. No problems had been noted prior to this time. Emily will start looking for replacements.

Security Alarm System submitted a proposal. There is a monthly fee which is relatively small and a cost for new cameras. Emily said that two new cameras were needed. David Berry moved to accept the Security Alarm System proposal and the new cameras. Bob DeVillez seconded. All voted yes.

More people are needed who have access to bank records. We have to call the bank now to determine what the account balances are, especially for CD's. Kelly moved that the finance committee and the director have online access for CD amounts at People's bank. The motion carried.

Library policies are now online. 4 policies need to be looked at and updated. More need to be updated. The policy committee will review updates before giving to the board for approval. It was suggested that the hiring policy should contain something about asking if the new hire would mind having a background check. A potential new hire would sign a statement declaring this. Questions came up regarding the possibility of drug testing. Drug testing was tabled for the time being.

Kelly Phelps adjourned the meeting at 6:14

Respectfully submitted by David Berry, Trustee.