

Harrisburg Public Library District - Board of Trustees Meeting Minutes
Wednesday, July 19, 2023

The regular meeting of the Board of Trustees of the Harrisburg Public Library District was called to order by Vice-President Kelly Phelps at 5:00pm. In attendance were Trustees David Berry, Robert (Bob) DeVillez, Denise Drue, Emily Sumner, Sally Wofford and Library Director, Krystal Gulley. Visitors included Nathan Sumner and Emily Volkert.

Consent Agenda:

Sally Wofford made a motion to accept the Consent Agenda which includes minutes from April and May. David Berry provided a second and the motion carried unanimously via roll call vote.

Vice-President's Report:

***The Trustees extend their condolences to President Janet Jones and her family during this time of bereavement. In lieu of flowers, please adhere to the family's request.

***The library has been very busy with kids/families all having a great time. Some of the highlights include Story Time, Bluey, 4-H, and the summer lunch program via HHS in conjunction with the Illinois Extension. Lisa continues to advocate for our teenage patrons and adult attendance varies as usual.

***The ILA schedule has been made available. Krystal and Emily will be attending all 3 days with trustees able to attend 1 day.

Correspondence/Communications – On July 17, 2023, former President Barack Obama published an open letter to librarians nationwide supporting their “unwavering commitment to the freedom to read.”

Committee Reports:

*****Finance** – Per Sally Wofford, the CD's that were up for renewal remained at Peoples' Bank.

*****Personnel** – No report

*****Policy** – No report

*****Building and Grounds** – See Director's Report as Krystal, Kelly, and Bob met last month.

***As a follow up to the House Tours discussion from last month, Sally spoke with Friends of the Library at their July 13th meeting, and they are more than willing to help. Sally is also going to speak with her church to see if they would like to participate this year.

Director's Reports

***Programs have been great so far with the Art Reception closing out the month on Sunday, July 30.

***The new computers have all been installed.

***For FY 2024, Krystal's Laptop and the Adult Card Catalog need to be updated. Krystal will also determine the optimal time to update the 3 public access computers as she is also waiting for the tax computation. Denise made a motion to allow Krystal to move forward with the purchase of computers based on Estimate No. 3605 & 3592 from Lazerware. Kelly provided a second and the motion passed unanimously via roll call vote.

***We have a tentative budget; however, it will be 'tweaked' a bit when the actual tax computation is received.

***Oct 24, 25, and 26th, Krystal and Emily will be attending the ILA conference in Springfield. Please note this is a Tuesday thru Thursday event with Trustee Day being on Thursday.

***The formal building walk-through was completed by Krystal, Kelly, and Bob after the June meeting. Krystal did a brief review of the list and noted she will be making calls to address those areas in need of repair and upkeep. Refer to the listing provided in last month's packet for specifics.

Motion to adjourn at 5:34pm by David Berry with a second by Kelly Phelps.

Respectfully submitted by Trustee Leah Denise Drue, Secretary.

