## **Display Spaces and Bulletin Board**

The Harrisburg District Library maintains bulletin boards and display cases for the purpose of promoting the services and programs of the library. Although patrons are invited to make suggestions for themes, the responsibility for design and placement of all displays rests with the staff of the library.

A limited amount of space on the bulletin board and pamphlet display is available for flyers, notices, and printed information that may be of interest to the community. Priority will be given to Library, City, and County notices. If extra space is available the library may grant permission to other local non-profit organizations, and educational or governmental agencies that provide community services and events of educational, cultural, or recreational value and interest.

Generally, events and services posted on the bulletin board should be available to the general public at no charge. Events or services by non-profit or governmental organizations may be posted even if an admission fee is required.

Displays may not promote private or commercial interest of an individual, group, or business. No items devoted solely to the sale, solicitation or promotion of commercial products will be accepted. Items may not be offered for sale by individuals on the bulletin board.

All notices and flyers, brochures, etc. may be left with a staff member to be approved by an authorized member of the library staff who will determine if the content of a display complies with the above criteria.

\*HPLD does not advocate or endorse the viewpoints of any group or individual and welcomes a broad spectrum of opinion and a variety of viewpoints. Items will be posted or made available on an equitable basis, subject to available space, regardless of the beliefs or affiliations of the individuals or groups represented. Accepting a notice or placement of materials in a display rack does not imply endorsement or sponsorship by the Library.

(Revised and Adopted September 2021)